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| **JOB DESCRIPTION** |
| **Profile** |
| Job Title | Deputy Manager – Research Design |
| Job Location | Karachi  |
| Reporting to | Head of Research and Knowledge-Sharing |
| Function/ Department | Research & Knowledge Sharing |
| Expected Travel  | Occasional  |
| **Summary** |
| The professional selected for this role will lead/support the design of various research studies and evaluate programs at different stages of maturity and scale. They will collaborate with external research partners, the relevant program teams, and the data and knowledge-sharing teams to plan studies that are purposeful, methodologically robust, insightful, and substantive in informing program and system redesign and improvement. |
| **Benchmarks** |
| Preferred Qualification | Bachelor's or Master’s in Education, Evaluation, Public Policy, Development Studies, or a related field. |
| Experience Required | A minimum of 3 years of research and evaluation experience, preferably in the education/development sector, having leveraged qualitative and quantitative research methods. |
| Knowledge and Skills | * Thorough academic grounding in mixed-methods research (professional experience would be of great value)
* Familiarity and experience with quantitative and qualitative research frameworks, methodologies and tools.
* Experience designing and implementing program evaluations to assess the impact of social interventions and initiatives.
* Understanding of logic models, theories of change and how they feed into research design.
* Attention to detail, particularly in developing a thorough and nuanced understanding of research problems, design of programs and dissemination of results.
* Strong organizational and project management skills, with the ability to handle multiple projects simultaneously and collaborate with multiple teams.
* Proficiency in MS Office and experience with quantitative or qualitative data analysis software.
* Fluency in English and Urdu (speaking and reading/writing skills)
* Excellent writing and verbal communication skills with the ability to present information in an insightful and structured manner.
* Passion for social impact and commitment to advancing evidence-based solutions for underserved communities.
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| **Job Description** |
| Job Responsibilities  |  |
|  | * Design and conduct methodologically robust studies that address TCF needs and can generate insights to guide decision-making in the areas/programs of interest.
* Collaboratively develop logic models and theories of change with the relevant program or cross-functional teams.
* Work with external evaluators, where needed, to help design studies that are mission-aligned and useful to both TCF and the various stakeholders (internal and external) who can learn from TCF’s experience
* Ensure that the researchers, evaluators, observers, moderators, data enumerators, etc., are trained, fully understand the research instruments, and can capture rich, accurate, high-quality data and insights from the field.
* Set mechanisms in place that allow for the testing of tools and instruments for their validity and reliability ahead of their deployment in the study.
* Work closely with the Data Analysis and Knowledge Sharing unit leads to extract relevant findings and jointly create research products ready for dissemination and packaged for consumption by their various intended users/user segments.
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| Apply at: | <https://careers.tcf.org.pk/job/deputy-manager-research-design/> |
| Deadline to apply | September 30, 2025 |
| Company Profile or Website: | <https://www.tcf.org.pk> |